



Steel Stockholders Shearers Decoilers

# CUTLER & WOOLF (STEEL) LTD

UNIT 32 JUBILEE TRADE CENTRE, JUBILEE ROAD, LETCHWORTH, HERTS, SG6 1SP  
Telephone: 01462 480420 Fax: 01462 480430 www.cutlerandwoolf.co.uk

## Privacy Statement

This is a summary of our Privacy Notice, which can be downloaded from:  
<http://www.cutlerandwoolf.co.uk/documents/>

### 1. Who is collecting the data?

The data is being collected by us "Cutler and Woolf (Steel) Ltd"

### 2. What is the legal basis for processing the data?

To enable us to trade

### 3. What data is being collected?

The data includes contact details, bank details and trading history

### 4. Will the data be shared with any third parties?

Yes, we share data with third parties:

- To obtain credit limits and reduce fraud.
- To perform functions that we cannot perform ourselves like banking and invoice discounting

### 5. Do you sell the data?

We do not sell or give away your data, other than as described in (4)

### 6. Do you use data from third parties?

Yes, in the same way that we share data with third parties, we also use the data they supply. We always use reputable third parties and try and verify the data where possible.

### 7. How will the information be used?

We hold the data for the minimum statutory legal period, which is normally 6 or 7 Years



Steel Stockholders Shearers Decoilers

# CUTLER & WOOLF (STEEL) LTD

UNIT 32 JUBILEE TRADE CENTRE, JUBILEE ROAD, LETCHWORTH, HERTS, SG6 1SP  
Telephone: 01462 480420 Fax: 01462 480430 www.cutlerandwoolf.co.uk

## 8. What rights does the data subject have?

- a. Right to be informed
- b. Right of access
- c. Right to rectification
- d. Right to erasure
- e. Right to restrict processing
- f. Right to data portability
- g. Right to Object
- h. Rights related to automated decisions and profiling

For more information on the above see: <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr>

## 9. How can the data subject raise a complaint?

If you have a complaint we would hope that you would contact us so that we can resolve the issue. If you feel that we have not resolved the issue to your satisfaction, then you can complain directly to the Information Commissioners Office: <https://ico.org.uk/concerns/>